



NATIONAL CENTRE FOR SUSTAINABLE COASTAL MANAGEMENT

Ministry of Environment, Forest & Climate Change, Government of India

Anna University Campus, Chennai 600 025, India

Phone : (+91) 44 2220 0600, Fax : (+91) 44 2220 0700

www.ncscm.res.in

Email : careers@ncscm.res.in



Advt. No: HR02/2019

Dated: 19/11/2019

Advertisement for Contract Positions

The National Centre for Sustainable Coastal Management (NCSCM) is a society of the Ministry of Environment, Forest and Climate Change, Government of India and has its registered office and research centre at Anna University Campus, Chennai 600025, Tamil Nadu, India. NCSCM is formed to develop world class knowledge base in India, related to management of the coastal and marine areas. NCSCM is inviting applications for the following positions. All the positions mentioned below will be on contract for a period until project duration, with likely extensions. NCSCM will remain an equal opportunities employer and will encourage women and professionals from the coastal areas of the country to apply. For further details please visit <http://www.ncscm.res.in>

Backlog Vacancies

S. No	Post Code	Designation	No. of Vacancy (Reservation)	Essential Qualification	Desirable Qualification	Nature of Work	Upper Age Limit	Initial Pay and level in Pay Matrix
Scientific Positions								
1	180201	Scientist E	1 (UR)	1. First class Master's degree in Natural Sciences from a recognized University (or) First class Degree in Engineering/ Technology from a recognized	Doctoral degree in Marine Sciences/ Engineering/ Technology	To undertake and perform high calibre research in Coastal Environmental Impact Assessment, including research in cumulative environmental impact assessment (CEIA), preparation of CEIA reports, etc.	45	125700 (Level 13)



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				<p>university (or) equivalent; and</p> <p>2. Minimum ten years practical experience in research relating to coastal environmental impact assessment</p>				
2	180203	Scientist D	1 (UR)	<p>1. First class Master's degree in Social Sciences from a recognized University (or) equivalent; and</p> <p>2. Minimum seven years practical experience in Social research in Community Development/ Livelihood development</p>	<p>Doctoral degree in Sociology / Social Work</p>	<p>To undertake and perform high calibre research in Socio-economics especially in Coastal community / livelihood development and demographic studies and related research, report preparation.</p>	45	78800 (Level 12)
3	180209	Scientist B	1 (UR)	<p>First class Master's degree in Natural Sciences from a recognized University (or) equivalent.</p>	<p>Working experience and knowledge in coastal and marine ecology</p>	<p>To undertake, support and perform research in coastal and marine ecology and work as part of the research team</p>	35	56100 (Level 10)



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4	180214	Librarian	1 (UR)	Must possess a graduate degree and have Diploma in Library Science or equivalent.	8 years experience in library management	Management of all activities in library including membership enrollment, purchase and arranging of books/ journals, cataloguing the new arrivals of books, maintenance of accession register, issues / receipts of books	40	67700 (Level 11)
5	180215	PS to Director	1 (UR)	Graduate degree with proficiency in shorthand (120 wpm) and typing (50 wpm). Experience to handle word processor, secretarial practice	Working experience as PS to Officers in Government / PVT Ltd. / NGOs, passed in stenography	Assist the Director NCSCM	35	35400 (Level 6)
6	180218	Senior Laboratory Assistant	1 (OBC)	SSLC or equivalent from a recognised board	Experience of working in Institutions/ Organizations	Assist in research and development activities	35	19900 (Level 2)



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New Vacancy

S. No	Post Code	Designation	No. of Vacancy (Reservation)	Essential Qualification	Desirable Qualification	Nature of Work	Upper Age Limit	Initial Pay and level in Pay Matrix
7	190201	Junior Application Engineer	1 (UR)	Graduate in Computer Science / Engineering with two years experience in computer applications development/ computer programming and website development	<ul style="list-style-type: none">• Design and development of website• Design and development of Web Application development• Design and development of Web Map Application using any Opensource GIS/ ArcGIS server.• Database Administration and Maintenance (Oracle / PostgreSQL / MySQL) Knowledge in programming (Java & Advanced Java framework/ PHP / Python). Good working knowledge of JQuery, JavaScript, HTML, CSS.	Development of website and other related web applications	35	56100 (Level 10)



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Following posts are suitable for the category of disabled mentioned

Sl. No.	Post Code	Categories of disabled suitable for the post/position
1	180201, 180209 & 180218	OL, HH
2	180203	OA, OL, BL, OAL, LV
3	180214	OA, OL, BL, LV, HH
4	180215	OA, OL, BL, B, LV
5	190201	OA, OL, BL, OAL, B, LV, HH

Level of pay	Level 1 to 5	Level 6 to 9	Level 10 & above
No. of posts reserved for PwD	Nil	Nil	2

EWS: Economically Weaker Section; SC: Scheduled Caste; ST: Scheduled Tribe; OBC: Other Backward Community (Non-Creamy Layer); UR: Unreserved, PwD : Person with Disability; OA : One Arm ; OL : One Leg ; BL : Both Leg ; OAL : One Arm and One Leg ; B : Blind ; LV : Low Vision ; HH : Hearing Impaired

Interested and eligible candidate shall apply for the contract positions in the National Centre for Sustainable Coastal Management (NCSCM), subject to the conditions for application as given below;

Conditions for Application:

1. The candidate needs to submit his/her application online in the website www.ncscm.res.in on or before 18/12/2019.
2. A candidate can apply only up to a **maximum of two positions**. All applications of the candidate who have applied more than two positions will **summarily be rejected**.



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3. The candidate is required to upload scanned_copies of the **Self attested** documents in proof of their claim at the time of online application.
4. **No other format of application “shall” be considered.**
5. Incomplete applications will be summarily rejected.
6. Do not send hard copy of the application and / or documents at the time of submission of application by post/ person. However, candidates need to submit the hard copy of the online application along with documents that were attached, at the time of interview/ certificate verification.
7. Originals of all the certificate(s) need to be produced at the time of interview/ certificate verification.
8. Employees of Government / Quasi Government / PSU / Autonomous bodies should produce NOC at the time of written test/ interview/certificate verification.
9. Conditions for Photograph Image:
 - i. Photograph must be a recent passport style colour picture.
 - ii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
 - iii. Look straight at the camera with a relaxed face.
 - iv. Dimensions 3.5 x 4.5 cm (WxH) or 252 x 324 pixels with 100 dpi resolution (.JPG or .JPEG format).
 - v. Size of file should be between 30 and 150kb.
 - vi. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc. during the process of scanning.
10. Conditions for Signature Image:
 - i. The applicant has to sign on white paper with Blue/Black Ink pen.



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- ii. The signature must be signed only by the applicant and not by any other person.
- iii. Dimensions 3.2 x 0.8 cms or 320 x 80 pixels (.JPG or .JPEG format).
- iv. Size of file should be between 30 and 150kb.

General Conditions:

1. All positions are on contract basis and are co-terminus with the project. Contract is for a period upto 31st December 2021.
2. Indian Nationals alone need apply.
3. The place of posting will be in Chennai or at any other location in India as required. The positions may involve field activities/ touring anywhere in India, based on the requirement of the project.
4. The appointment will be subject to a periodic performance review and continuation there upon until the project completion date, will be purely based on the performance of the individual.
5. Reservation and Age limit for SC, ST, OBC, EWS and PwD are as per Government of India rules.
6. Date of advertisement would be the cut-off date for age and experience computation.
7. Number of years of experience will be counted after the year of award of the qualifying degree. First class as specified in the degree certificate of university.
8. Weight for higher educational qualification, where relevant to the position and the thematic area of qualification for lateral requirement for any of the positions shall be equated as equivalent research or professional experience, and shall be as follows: (i) Post-Graduate Degree in Engineering or Technology – equivalent to two years of research or professional experience; (ii) Doctorate Degree in Natural or Social Sciences – equivalent to three years of research or professional experience; (iii) Doctorate Degree in Engineering



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or Technology – equivalent to four years of research or professional experience. Weight for higher educational qualification will be considered only for qualifications awarded over and above the degree specified in the essential qualification.

9. Mere possession of the qualifying criteria does not entitle the candidate, for selection to the post applied for.
10. **TA / DA:** SC/ST candidates, who are called for interview, will be entitled for two way train ticket fare or equivalent by the shortest route, to the nearest railway station from the address of communication, for attending the interview. SC/ST candidates who have failed to clear the certificate verification, will not be entitled for TA. No DA will be paid for attending interview / verification. SC/ST candidates' already working in Government / PSU/ Autonomous bodies are not entitled for TA / DA for the purpose of interview / verification. No TA/DA will be paid for joining duty after selection.

Maximum TA is restricted as below :

Equivalent to Second A/c train ticket for candidates appearing for Level 10 and above

Equivalent to Third A/c train ticket for candidates appearing for Level 6 to 9

Equivalent to Sleeper Class train ticket for candidates appearing for Level 1 to 5

11. Any request to change of data provided in the application / date/session/ centre/ venue etc., will not be entertained.
12. The competent authority may restrict the number of candidates to be called for written test/ certificate verification/ interview, as applicable, at the rate of 10 candidates for one position on the basis of weightage marks obtained in the educational qualification and experience, as detailed below.



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Weightage marks will be awarded as detailed below:

For Scientific positions

S. No	Details	Total years of relevant experience over and above the essential work experience	Marks
1	Work Experience (after completion of the essential education)	0 to 2 year	0
		2.1 to 4 years	1
		4.1 to 6 years	2
		6.1 to 8 years	3
		8.1 to 10 years	4
		Above 10 years	5

S. No	Details	Total years of experience over and above the essential qualification	Marks
2	For positions with essential educational qualification as Master degree	Registered for Ph.D	1
		M. Phil awarded	2
		Ph.D thesis submitted/ Viva completed	3
		Ph.D awarded	4
		Possessing both M. Phil and Ph.D	5



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S. No	Details	Total years of experience over and above the essential qualification	Marks
3	For positions with essential educational qualification as graduate degree in Engg/ Technology	Possessing Master degree in Engg/ Tech	1
		Registered for Ph.D	2
		Ph.D thesis submitted/ Viva completed	3
		Ph.D awarded	4
		Possessing both M. Phil and Ph.D	5

If Ph.D./ M.Phil./ Master degree are counted against research experience, then weighted marks shall be considered as zero for those degree(s).

For Non-Scientific positions

S. No	Details	Total years of relevant experience over and above the essential work experience	Marks
1	Work Experience (after completion of the essential education)	0 to 2 years	0
		2.1 to 4 years	1
		4.1 to 6 years	2
		6.1 to 8 years	3
		8.1 to 10 years	4
		Above 10 years	5



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S. No	Details	Total years of relevant experience over and above the essential work experience	Marks
2	For positions with essential educational qualification as graduate degree in Engg/ Technology	Possessing Master degree in Engg/ Technology	1
		Experience in research institute	3
		Possessing all of the above	5

S. No	Details	Total years of relevant experience over and above the essential work experience	Marks
3	For positions with essential educational qualification as graduate degree	Possessing Master degree	1
		Experience in research institute	3
		Possessing all of the above	5

S. No	Details	Total years of relevant experience over and above the essential work experience	Marks
4	For positions with essential educational qualification as diploma in Engg/ Technology	Possessing graduate degree in Engg/ Technology	1
		Experience in research institute	3
		Possessing all of the above	5



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S. No	Details	Total years of relevant experience over and above the essential work experience	Marks
5	For positions with essential educational qualification as SSLC	Possessing diploma in engg/ technology	1
		Possessing graduate degree including engg/ technology	2
		Experience in research institute	3
		Possessing any 2 of the above	4
		Possessing all of the above	5

13. **Selection Process :**

For posts at level 1 to 9 – Only written test

Merit list for selection shall be prepared based on the marks obtained in the written test

For posts at Level 10 and 11 – Written test and Personal Interview

Merit list for selection shall be prepared, based on total aggregate marks obtained by calculating 50% of the marks obtained in the written test and 50% of the marks obtained in the personal interview

For posts at Level 12 and above – Only Personal Interview

Merit list for selection shall be prepared, based on the marks in the personal interview



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Candidate will be kept on the merit list for selection, if he/she scores minimum of 40% of the total aggregate marks

14. Syllabus for the written test will be intimated to the shortlisted candidates.
15. No interim inquiries will be entertained.
16. It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his/her candidature will be summarily rejected or his/her employment terminated.
17. Candidature of those candidates found attempting to canvass for any position or indulging in any undesirable/ illegal/ corrupt practices any time during the selection process will be summarily rejected.
18. Decision of the Competent Authority on the selection process is final and binding.

Director