



NATIONAL CENTRE FOR SUSTAINABLE COASTAL MANAGEMENT

Ministry of Environment, Forest & Climate Change, Government of India

Anna University Campus, Chennai 600 025, India

Phone : (+91) 44 2220 0600, Fax : (+91) 44 2220 0700

www.ncscm.res.in

Email : careers@ncscm.res.in



Advt. No: HR05/2018

Dated: 11/11/2018

Advertisement for the Selection of Project Staff

National Centre for Sustainable Coastal Management (NCSCM) is a research organization of the Ministry of Environment, Forest and Climate Change, Government of India. The Organization is looking for Project Staff for some of its projects on **contract basis**, to work at the Head office in Chennai (Tamil Nadu)). Last date for online submission of application (for all post) is **25/11/2018 (Sunday)**.

S. No	Post Name	Post Code	Unfilled Vacancy	New Vacancy	Max. Age Limit	Categories of disabled suitable for the post	Remuneration (Rs./Month)	Qualification / Experience	Nature of Work
1	Project Associate II	1805001	0	1 (ST)	45	OA, OL, B, LV, HH	29000 + HRA	Essential: First class degree in B. Plan with 3 years of experience relevant to the nature of work Desirable: First class post graduate degree in planning (Urban/ Environmental / Housing planning). Hands on experience in CAD/ GIS software	To undertake field survey and day-to-day reporting. Collection of primary and secondary data. Carrying out data processing and report preparation.
2	Project Associate I	1805002	0	2 (UR -1 ST - 1)	45	OA, OL, B, LV, HH	25000 + HRA	Essential: (i) First class Post Graduate degree in Natural Science (or) Mathematics or equivalent with minimum 1 year experience (or) (ii) First class Graduate degree in Engineering/ Technology with minimum 2 years of experience	Carry out numerical modelling studies, data processing, report preparation, etc.,



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									<p>Experience: Numerical Modelling, Coastal process studies, shoreline management, storm surge modelling/ sediment transport modelling/ inundation modelling</p> <p>Desirable: Ph.D in the relevant subject</p>	
3	Project Associate I	1804005	1 (UR)	0	45	OA, OL, B, LV, HH	25000 + HRA	<p>Essential: (i) First class Master degree in Science with minimum 1 year experience (or) (ii) First class Graduate degree in Engineering/ Technology with minimum 2 years of experience</p> <p>Experience : Mathematical or Computation Modelling</p> <p>Desirable: Ph.D in mathematics, experience in application of climate change models in coastal and marine environment, working knowledge in C+ (or) Fortran</p>	Development of forecast models to study the climate change impacts on livelihoods of coastal fishing communities; Report preparation	
4	Project Associate III	1805003	0	1 (SC)	45	OA, OL, B, LV, HH	35000 +HRA	<p>Essential: First class Post Graduate degree in Marine biology/ Zoology/ Fisheries Science with 3 years of research experience in epiphytic and epibenthic communities associated with seagrass and taxonomy of marine organisms.</p>	Participation in extensive field surveys, taxonomy of marine organisms, seagrass associated epiphytic and epibenthic communities.	



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								Desirable : Expertise in Taxonomy of marine organisms, PhD in the relevant field.	Assisting Scientists in data processing and preparation of reports.
5	Project Associate II	1805004	0	1 (ST)	45	OA, OL, B, LV, HH	29000 + HRA	Essential: (i) First class Post Graduate degree in Natural Sciences/ Geology/ Applied Geology / Environmental Science / Marine Science / Marine Geology with minimum 2 years of experience (or) (ii) First class Graduate degree in Engineering/ Technology with minimum 3 years of experience Experience: Analysis of air, Coastal and Marine Water and Sediments Desirable: Ph.D. in the relevant subject	Carry out Environmental Analysis, Assist Scientists in Field sample collection, collection of primary and secondary data, data processing and report preparation.
6	Research Assistant	1805005	0	1 (ST)	40	OA, OL, B, LV, HH	20000 + HRA	Essential : (i) First Class Master's degree in Statistics/ Biostatistics (or) (ii) First class Graduate degree in Engineering/ Technology with minimum of 1 year experience relevant to the nature of work	Advanced statistical analysis of spectral data, database management and undertake field survey
7	Project Scientist II	1805006	0	1 (UR)	50	OA, OL, B, LV, HH	53000 + HRA	Essential: (i) First class Post Graduate degree in Remote Sensing / GIS with minimum 5 years of experience in GIS, Remote Sensing with CZMP preparation (or)	Assessment of data quality, GIS processing knowledge, well versed with field to identify different Ecological



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								<p>(ii) First class Graduate degree in Engineering/ Technology with minimum 6 years of experience in GIS with CZMP preparation</p> <p>Experience: Field knowledge of HTL, LTL, etc., data collection and preparation of CZMP maps, project level CRZ mapping in ArcGIS platform and CRZ Notifications</p> <p>Desirable: (i) Ph.D. in the relevant subject (ii) Hands on experience in demarcation of HTL, LTL, ESAs, CRZ Notification with project level mapping</p>	<p>Sensitive Areas as per CRZ Notification, collecting the field data using various instruments, preparation and quality control of the output data, etc., Extraction, Interpretation and change detection analysis of land forms from multi-dated images and demarcation of HTL and LTL</p>
8	Project Scientist I	1805007	0	1 (ST)	50	OA, OL, B, LV, HH	45000 + HRA	<p>Essential: (i) First class Post Graduate degree in Natural Science/ Remote Sensing / GIS with minimum 4 years of experience relevant to the nature of work (or) (ii) First class Graduate degree in Engineering/ Technology with minimum 5 years of experience relevant to the nature of work</p> <p>Desirable: Ph.D. in the relevant subject</p>	<p>Carry out Remote Sensing related to Hydrological and Coastal Environment, Digital Classification of Coastal Data Sets and Field survey, biomass assessment and statistical analysis.</p>



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9	Project Associate III	1805008	0	1 (SC)	45	OA, OL, B, LV, HH	35000 + HRA	<p>Essential: First class Master degree in Remote Sensing/GIS with minimum 3 years of experience or First class Graduate degree in Engineering/ Technology with minimum 4 years of experience</p> <p>Experience : Instrument Handling and maintenance knowledge with experience in field data collection using GPS, DGPS, etc., and processing of data.</p> <p>Desirable: Ph.D in relevant subject</p>	Undertake field surveys using GPS, DGPS, beach profiling and day-to-day laboratory works, carrying out data analysis and report preparation
10	Project Associate II	1804072	1 (UR)	0	45	OA, OL, B, LV, HH	29000 + HRA	<p>Essential: First class Master degree in economics/commerce/finance or equivalent with minimum 2 years of experience related to economic research.</p> <p>Desirable: (i) Ph.D in economics; (ii) Experience in economic valuation of environmental goods and services of coastal areas</p>	Assist Scientists in economic valuation of coastal ecosystems ; Report preparation
11	Project Associate I	1804073	1 (UR)	0	45	OA, OL, B, LV, HH	25000 + HRA	<p>Essential: First class Master degree in Sociology or Social Work or equivalent with minimum 1 year experience</p>	Assist Scientists in review of literature like collection of primary and secondary data on climate change impacts;



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								<p>Desirable:</p> <p>(i) Ph.D in Sociology or Social Work; (ii) Experience and knowledge on vulnerability assessment and welfare developmental activities</p>	Assist Scientists in planning; Report preparation
12	Project Associate I	1805009	0	1 (UR)	45	OA, OL, B, LV, HH	25000 + HRA	<p>Essential:</p> <p>First class Post Graduate degree in Statistics/Biostatistics/ Business analytics or equivalent with minimum 1 year of experience in the areas relevant to biostatistics/socio-economic data processing/analysis.</p> <p>Desirable:</p> <p>Working experience in MS Excel, meta data documentation and statistical analysis and interpretation. Expertise in the use of statistical packages - SPSS, SAS, R, Primer, etc., PhD in the relevant subject.</p>	Decoding of data and statistical analysis of metadata/survey data & inference and assist scientists in the preparation of reports.
13	Project Technical Assistant	1805010	0	3 (UR - 1 SC - 2)	35	HH	15000 + HRA	<p>Essential: 10th Pass</p> <p>Desirable : Experience in Research Institute</p>	Assisting in field survey Assisting in field sample collection and laboratory preparatory works Assisting in office and IT related works



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14	Technical Engineer I	1805011	0	1 (ST)	45	OA, OL, HH	29000 + HRA	<p>Essential:</p> <p>(i) Graduate in Computer Science/Computer Applications from a recognized university with 5years' experience in Designing and web development field (or)</p> <p>(ii) Graduate degree in Engineering / Technology with 4 years of experience in Designing and web development field;</p> <p>Desirable :</p> <p>Expertise in programming (Java/.PHP/JSP, Spring Framework), MySQL. Working knowledge of HTML, CSS, JavaScript, JQuery, Ajax, and JSON. Knowledge on Application servers</p>	Website layout and designing. Maintenance of website and database and building interactive elements for knowledge development
15	Technical Engineer I	1805012	0	1 (ST)	45	OA, OL, HH	29000+HRA	<p>Essential:</p> <p>(i) Graduate degree in Engineering / Technology or equivalent with minimum 4 years of experience relevant to the nature of work (or)</p> <p>(ii) Graduate degree or equivalent with minimum 5 years of experience relevant to the nature of work (or)</p> <p>(iii) Diploma in Engineering / Technology or equivalent with Minimum 7 years of experience relevant to the nature of work</p>	<ul style="list-style-type: none"> Website design, development and maintenance using Flash, JavaScript, HTML, CSS, etc., Database design, development and maintenance Software design, development and maintenance using Java, PHP, JSP, etc.,



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16	Technical Assistant V	1805013	0	1 (UR)	45	OA, OL, HH	25000 + HRA	<p>Essential:</p> <p>(i) Graduate degree in Engineering / Technology or equivalent with minimum 3 years of experience relevant to the nature of work (or)</p> <p>(ii) Graduate degree or equivalent with minimum 4 years of experience relevant to the nature of work (or)</p> <p>(iii) Diploma in Engineering / Technology or equivalent with minimum 6 years of experience relevant to the nature of work</p>	<p>Designing of Website layout, 2D and 3D Conceptual diagram</p> <p>Designing of Report, Pamphlet and Poster using Adobe Creative Suite (Photoshop, Fireworks, Illustrator, InDesign), Corel Draw, etc.,</p>
17	Technical Assistant I	1805014	0	1 (UR)	40	OA, OL, HH	16000 + HRA	<p>Essential: Graduate in Engineering or equivalent</p> <p>Desirable: Knowledge in Networking and System Administration</p>	<p>System, Printers, Plotters and Peripherals maintenance</p> <p>Maintaining all IT peripherals repair and replacement</p> <p>Configuring and maintaining of Antivirus Management Server (Threat detection, analysis and patches upgrade)</p> <p>Technical Support for organising workshop, internal meetings and Trainings</p>



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18	Finance Associate I	1805015	0	1 (UR)	45	OA, OL, OAL, BL, MF, B, LV, HH	29000 + HRA	Essential: Graduate degree or equivalent with minimum 5 years of experience relevant to the nature of work	Preparation of Sanction, processing of payments of vendor, staff and consultants Filing and Record keeping, Book keeping through tally Maintaining cost records Preparation of cheques and keeping safe custody of cheque books.
19	Finance Assistant I	1805016	0	1 (UR)	40	OA, OL, OAL, BL, MF, B, LV, HH	16000+ HRA	Essential: Graduate degree or equivalent	Preparation of Sanction, processing of payments of vendor, staff and consultants Filing and Record keeping, Book keeping through tally, cost and budget details maintenance Maintaining records of TDS, GST Matters of TDS&GST.



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Abbreviations:

SC: Scheduled Caste; ST: Scheduled Tribe; OBC: Other Backward Community (Non-Creamy Layer); UR: Unreserved; OA : One Arm ; OL : One Leg ; B : Blind ; LV : Low Vision ; HH : Hearing Impaired ; OAL : One Arm and One Leg ; MF : Manipulation of Fingers ; HRA : House Rent Allowance

Interested and eligible candidate shall apply for the above positions in the National Centre for Sustainable Coastal Management (NCSCM), subject to the conditions for application and the general conditions as given below.

Last date for Online Submission of Application is 25/11/2018 (Sunday)

Interview Schedule for Post Codes	Time	Date	Venue
1805001, 1805002, 1804005	9.00 A.M	27/11/2018	National Centre for Sustainable Coastal Management Anna University Campus Chennai – 600025
1805003, 1805004	9.30 A.M		
1805005, 1805006, 1805007, 1805008	10.00 A.M		
1804072, 1804073, 1805009	9.00 A.M	28/11/2018	
1805011, 1805012, 1805013	9.30 A.M		
1805014, 1805015, 1805016	10.00 A.M		
1805010	10.30 A.M		



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Conditions for Application:

1. Candidates who have appeared for interview against a particular post code in the earlier advertisement no. HR04/2018 are requested **not** to reapply for the same post code. However, they can apply for a different post code, if found suitable.
2. All positions are open also for candidates who are not physically challenged.
3. Candidate needs to submit his/her application online in the website www.ncscm.res.in/cms/careers/careers.php on or before **25/11/2018**. No other mode of application shall be considered. Do not apply via **mobile browser**.
4. A candidate can apply only up to a **maximum of two post codes**. All applications of the candidate who have applied for more than two post codes will **summarily be rejected**.
5. Eligible candidates need to undergo certificate verification, followed by a personal interview on a scheduled time, date and venue, which is given in this advertisement.
6. It is to be noted that the scheduled certificate verification/personal interview is provided without scrutinising any application and hence if the candidate fails to satisfy, any of the conditions for application as stated in this advertisement or elsewhere, then he/she will not be allowed to attend the certificate verification or the interview, as the case may be. Candidates, who had not cleared the certificate verification process, will not be allowed to attend the interview.
7. Candidate appearing for the interview should produce the hard copy of the online application along with necessary documents. No other format of application shall be considered. **Candidates appearing without the hard copy of the online application will not be entertained.**
8. The candidate needs to carry the original of all the relevant certificate(s) for verification and a copy for submission. Photocopies of the certificates, even if attested, shall not be considered for certificate verification.
9. The candidate is required to produce the following documents in proof of education /experience for verification.
 - Age Proof : SSLC / 10th or equivalent / Passport copy
 - Proof in support of Educational qualification (Provisional/Degree Certificate)[Note: Mere production of mark sheets or course completion certificate shall not be considered for verification].



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- Proof in support of work or research experience (Experience/Service certificate).
- Proof in support of OBC (Non-creamy layer) / SC / ST / Physically Challenged

General Conditions:

1. Application is open only for Indian Nationals.
2. All communication will be sent to the registered email address.
3. Project completion date is **31st December 2018**. The project completion date may vary, at a later stage, because of various reasons
4. The appointment will be purely on temporary basis for a specific project and co-terminus with the project, subject to a periodical performance review of the individual.
5. Appointment of a candidate in any of the above positions does not entitle him/her, for any permanent/temporary job in NCSCM or the Government of India.
6. Reservation and relaxation will be as per Government of India policy. However the maximum age limit including all reservations shall not exceed 56 years.
7. The place of posting will be in Chennai or at any other location in India as required. The positions may involve field activities anywhere in India, based on the requirement of the project.
8. HRA refers to House Rent Allowance applicable in the respective work location, as declared by Government of India from time to time.
9. Date of advertisement would be the cut-off date for age and experience computation.
10. **First Class means as specified in the Degree/Provisional certificate. If there is no specification of class in the Degree/Provisional certificate, then the candidates should produce proof of obtaining 60% and above, or 6.5 and above in case of CGPA.**



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11. Number of years of experience will be counted after the year of award of the qualifying degree, as on the date of advertisement.
12. Relevant experience: Only the number of years directly relevant to the specific position shall be considered as experience.
13. Higher educational qualification/ specialisation/ experience in relevant areas; academic distinction, awards, etc shall be desirable for every position.
14. Positions for which Post Graduate Degree is considered as the essential qualification, awarded Ph.D in relevant subject shall be considered equivalent to three years of experience: and awarded M.Phil in relevant subject shall be considered equivalent to one year of experience.
15. Positions for which B.E/ B.Tech is considered as the essential qualification, awarded M.E/ M.Tech in relevant subject shall be considered equivalent to two year of experience.
16. Candidates possessing M.E/ M.Tech after obtaining Post Graduate degree in Science are considered equivalent to candidates possessing M.E/ M.Tech after obtaining B.E/ B.Tech, and are eligible to apply for positions which requires B.E/ B.Tech qualification.
17. Written or any suitable screening procedure, as considered appropriate for the positions, may be adopted prior/ post interview in order to ascertain the suitability of the candidate, before confirming the offer.
18. Conditions for Photograph Image:
 - i. Photograph must be a recent passport style colour picture.
 - ii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
 - iii. Look straight at the camera with a relaxed face.
 - iv. Dimensions 3.5 x 4.5 cm (WxH) or 252 x 324 pixels with 100 dpi resolution (.JPG or .JPEG format).
 - v. Size of file should be between 30 and 150kb.
 - vi. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc. during the process of scanning.
19. Conditions for Signature Image:
 - i. The candidate has to sign on white paper with Blue/Black Ink pen.



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- ii. The signature must be signed only by the candidate and not by any other person.
 - iii. Dimensions 3.2 x 0.8 cm or 320 x 80 pixels (.JPG or .JPEG format).
 - iv. Size of file should be between 30 and 150kb.
20. The candidate is required to upload Scanned copies of the Self attested documents in proof of their claim at the time of online application. The uploaded documents should be clear and visible; otherwise the application will be rejected.
 21. The number of positions would vary from what is advertised, as per the discretion of the Director, NCSCM.
 22. Director NCSCM may consider selecting any candidate for a lower position/remuneration, based on the performance of the candidate in the selection process. Mere possession of the qualifying criteria does not entitle the candidate, the post applied for.
 23. No TA / DA will be paid for attending the certificate verification, interview and/or for joining duty after selection. Candidates shall have to make their own arrangement for their travel & stay for attending interview and during working with NCSCM, if shortlisted. All official travels after joining NCSCM shall be governed by the rules prevailing in NCSCM.
 24. Any request to change of date/session/ centre/ venue will not be entertained.
 25. It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to wilfully conceal or misrepresent the facts, his/her candidature will be summarily rejected or his/her employment terminated.
 26. Candidature of those candidates found attempting to canvass for any position or indulging in any undesirable/ illegal/ corrupt practices any time during the selection process will be summarily rejected.
 27. Decision of the Director NCSCM is final.

Sd/-
Director